



USF CONNECT

2009-2010

Florida High Tech Corridor Workforce Funds Request Form

Organizations that have received written approval for a workforce grant from the Florida High Tech Corridor should complete this form to obtain a purchase order in order to submit an invoice to the University of South Florida.

Organization: _____

Initiative: _____

Summary of Initiative: _____

Amount Requested: _____

Contact Name: _____

Contact Phone/E-mail: _____

Address: _____

Please submit this form with written approval from the Florida High Tech Corridor Council. If this is the first time the organization is receiving funding from the University of South Florida, a completed W-9 must also be submitted.

Please do not submit invoices with this request. USF will provide a purchase order number to reference on your invoice. Unsolicited invoices will not be processed.

Please remit to:

USF CONNECT-FHTC Program Director
3802 Spectrum Blvd, Suite 100 Tampa, FL 33612-9220
hmlowell@research.usf.edu or fax to 813.974.8490

For Office Use:

WK# _____

PO Requisition #: _____

Chartfield String: _____

PO #: _____

Vendor ID# _____

Invoice #: _____

Check Date/#: _____

For use until 6/30/10